



City of Tacoma

Community's Police Advisory Committee

Meeting Minutes

Monday, July 8, 2024

Hybrid Meeting

6:00 p.m.

The CPAC is comprised of Chair Allen McKenzie, Vice-Chair Louis Cooper, and Committee Members Angela Mealing, Ralette Churchill, Esther Evans, Adrienne Jones, John Bordon, and Tracy Jones

Members Present: Adrienne Jones, Angela Mealing, Ralette Churchill, Louis Cooper, John Bordon, Allen McKenzie

Members Absent: Esther Evans, Tracy Jones

Staff Present: Council Liaison Mayor Woodards; Staff Liaison Ted Richardson, Staff Liaison Chelsea Talbert, Lieutenant Jeffrey Katz, TPD Chief of Staff Michelle Woodrow, Executive Liaison Jacques Colon

Staff Absent: N/A

Called to order by Vice Chair Louis Cooper at 6:05pm

Welcome and Introductions

Approval of the Agenda

Approval of the agenda for the CPAC meeting held on July 9, 2024

Passed at 6:08

Approval of the Minutes

Approval of the minutes of the June 10, 2024 CPAC meeting.

Motion passed at 6:09

Briefing Items

City Reports

City Manager's Office

- 6:09 – Mayor Woodards shared that she is working on getting an initial meeting set up with Local 6 and hopes to share a date at the next meeting. Louis asked if there will be draft resolution language for CPAC to review. Mayor Woodards shared that there will be something that says that the Council is committed to moving forward but it will be on a quick timeline, perhaps Wednesday but would need it back by (likely) the next Wednesday to be included at the July 23rd Council Meeting. Mayor Woodards asked if there is specific language that should be included. Louis affirmed that a commitment to oversight from the council is important to include. John seconded.

Tacoma Police Department

- 6:15 – Michelle shared there will be a couple policy modifications that will be shared with the policy subcommittee in about two weeks. She said the policies will not be a heavy lift and are a result of the CALEA recommendations. The policies will be duty to intervene related to non-commissioned officers.
- 6:17 – Ralette shared that the subcommittee is discussing subsection 1.8 related to the complaints section and the level of input for the 21 CP presentation. Michelle said she has someone working on 21 CP presentation but is in the heat of budget season so will have something in a few weeks.
- 6:19 – Lt. Katz shared the community service officers are out on the street and were dispatched to a vehicle prowl earlier this morning. TPD is budgeted for 10 CSOs and by July 15 there will be 5 on staff (including those in the 6 - 8 week training program). There are currently 3 in the field. Their role will likely evolve more but they have only been in service since last Tuesday, July 2.

Presentations and Discussions

Early Intervention System – Tacoma Police Internal Affairs office

- 6:24 – Lt. Katz gave a presentation about the Early Intervention System and answered questions from committee members. Ralette expressed interest in participating in a conversation about calibrated thresholds for EIS and Lt. Katz said he would be happy to participate or facilitate that conversation. Contact info for Lt. Jeff Katz: jkatz@cityoftacoma.org (253) 591-5962. Lt. Katz shared to please reach out with any questions or concerns pertaining to TPD.
- 7:33 – Michelle shared that body worn cameras and dash cam camera footage policy will be reviewed soon.

Public Comment

- 7:35 – Sally Perkins shared that she is very encouraged by the work of the committee. Sally asked that CPAC ask Mayor Woodards to include language that includes a calendar and timeframe for bargaining and moving forward with oversight that reflects the importance of this issue and contribute to transparency in the resolution. Sally shared this would be encouraging to community members to see and would speak to the concerns a number of folks have shared as well as strengthen confidence.

Police Reports Review

- 7:40 – Allen proposed that CPAC postpone the review of reports and opened the floor for discussion about how to best approach complaints so the committee can review in a timely manner. Adrienne proposed a special meeting where complaints are the only topic as well as adding the complaints review to the top of the agenda before city staff reports and presentations. The committee also discussed reviewing complaints in a subcommittee. The chairs will discuss more next week.
- 7:45 – CPAC voted to table complaints review to the next meeting.

Duties prescribes by Bylaws - Member Report Backs

Oversight Subcommittee

- 7:46 - No report

Policy Subcommittee

- 7:46 – Currently has three co-chairs. Recently discussed the 21 CP report and would like to see more data on use-of-force by neighborhood. They are currently reviewing a policy related to complaints procedure. Allen encouraged the subcommittee to review the section related to a number of attempts to contact a complainant.

Outreach Subcommittee

- 7:48 - Adrienne shared there is a new flyer that will be used for community outreach events with TPD. Allen shared on July 14, there will be a summer block party from 1 – 4 PM at the Eastside Community Center and hopes there will be flyers there.

Subcommittee Membership:

- Oversight Subcommittee: Ralette Churchwell, Allen McKenzie, Louis Cooper
- Outreach Subcommittee: Esther Evans, Adrienne Jones, Angela Mealing, Tracy Jones
- Policy Subcommittee: John Borden, Ralette Churchwell, Adrienne Jones

Upcoming Important Dates

- July 9, City Council Meeting – Interviews for Council District 4 seat as well as charter review items
- July 16, Study Session noon – State of Courts, presented by Tacoma Municipal Court Judicial Officials
- July 23, Study Session noon – Equity Index
- July 25, CVS 4:30pm – Youth and Young Adult Violence Reduction Update
- August 13, Study Session noon – Community Safety Action Strategy

Upcoming Council presentations and recordings of past presentations can be viewed here: [City of Tacoma - Calendar \(legistar.com\)](#) Live Study Session and Council meeting can also be viewed on TV Tacoma: [TV Tacoma - City of Tacoma](#)

Other Items of Interest

- 7: 54 - None

Adjournment

Motion passed 7:55 pm

Allen McKenzie

Allen McKenzie, Chair

Chelsea Talbert

Chelsea Talbert, Staff Liaison